

of conducting official correspondence and of keeping accounts.

(b) The distribution of duties of the nursing personnel in hospitals in peace and war, and the numerical proportion of nursing staff to patients under varying circumstances.

(c) The special circumstances affecting nursing in hospitals in the field, hospital ships, ambulance trains, convalescent establishments.

(d) Responsibilities of nursing staff as to equipment, bedding, and linen.

(e) The supervision of nursing quarters and their domestic economy.

(f) The sanitation, in accordance with the regulations, of all premises under their charge; ventilation, warming, and methods of cleaning.

(g) Precautions necessary in connection with nursing of cases of infectious disease.

(h) The nursing in hospitals for women and children.

PART II.

To deliver, before the examiners, a lecture adapted to the training of orderlies, Royal Army Medical Corps, on one of the subjects laid down in the syllabus contained in Standing Orders for Royal Army Medical Corps, Appendix 2.

The time allotted to this lecture should not exceed forty-five minutes.

Written questions on the lecture (suitable for the orderlies attending the same) must be handed in at the time of examination.

Marks for the Examination.

Written	...	...	...	...	75
Oral	...	...	...	...	50
Lecture	...	...	...	...	25
Total					150

50 per cent. of the total marks are necessary to pass.

Marks shall be allotted by each examiner independently; the mean of these marks shall indicate the final result.

A week before the board is held, each Sister will send a certificate to the effect that she has, during the twelve months previous to the date on which the examination is held, undergone special instruction, in duties of Matrons, by the Matron, for a period of two months, or has discharged Matron's duties for two months. This certificate will be signed by the Matron of the hospital in which the Sister is serving.

GENERAL INSTRUCTIONS FOR BOARD.

A.—For Local Boards.

(1) When commenced, the examination should be concluded without unnecessary delay.

(2) On completion of the written examination, at stations at home, the board will transmit the papers of the candidates, with the replies, under sealed cover, to "the Board of Examiners, Queen Alexandra's Imperial Military Nursing Service," c/o Director-General, Army Medical Service, War Office, London.

At stations abroad, the Board will compile separate proceedings for each Sister orally examined; they will enclose with such proceedings (1) the written examination papers, with replies; (2) the

written questions upon the lecture handed in by the Sister; and (3) the marks allotted to each candidate in the oral portion of the examination.

At stations, both at home and abroad, the Local Board will render the following certificate:—

"We hereby certify that we have conducted the examination of Sister....., Queen Alexandra's Imperial Military Nursing Service, in strict accordance with paragraph 1,197b and Appendix VIII.D., King's Regulations.

.....President.

..... } Members.

Place.....  
Date....."

B.—For Board of Examiners.

The board of examiners referred to in paragraph 1,197b will furnish the following certificate:—

"We hereby certify that we have examined Sister..... for promotion to the rank of Matron. She has been thoroughly tested in accordance with Appendix VIII.D., King's Regulations, and we are of opinion that she has attained the necessary standard in the subjects in which she has been examined.

.....President.

..... } Members.

Place.....  
Date....."

Should one of the board demur at signing this certificate she will record her reasons on the back. But if two members decline to sign, the candidate will be informed by the President that she has failed.

Books Recommended.

- "King's Regulations."
- "Allowance Regulations."
- "Pay Warrant."
- "Regulations, Army Medical Service."
- "Field Service Manual for Army Medical Service."
- "Standing Orders, Royal Army Medical Corps."
- "Report of South African War." By Sir W. Wilson.
- "Royal Army Medical Corps Journal."
- "Regulations for Supply, Transport, and Barrack Services."

The medical and surgical books authorised for the training of orderlies.

Registered Nurses' Society.

The following nurses have been elected members of the Registered Nurses' Society: Miss M. F. Jobson (cert. Royal South Hants Hospital), Miss M. Jack (cert. Western Infirmary, Glasgow), Miss E. A. Jemmott (cert. Victoria Infirmary, Glasgow), Miss E. J. Haswell (cert. Royal Southern Hospital, Liverpool), Miss L. M. Park (cert. St. Marylebone Infirmary, and Bristol Royal Hospital for Women and Children), Miss E. Willoughby (cert. St. Bartholomew's Hospital, E.C.). Five nurses were appointed on probation.

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